

ATHARVA EDUCATIONAL TRUST'S  
**ATHARVA COLLEGE OF ENGINEERING**

(Approved by AICTE, Recognized by Government of Maharashtra  
& Affiliated to University of Mumbai - Estd. 1999 - 2000)  
ISO 2100:2018 ISO 14001:2015 ISO 9001:2015  
NAAC Accredited

ACE/IQAC/FR-01/2022-23

Date: 4/07/2022

**NOTICE**

A meeting is scheduled within the IQAC members on 5<sup>th</sup> July, 2022 for discussing the planning action. The duration of the meeting will be one hour (4:00 PM to 5:00 PM). The meeting will be conducted in the IQAC Room on 4<sup>th</sup> floor and should be attended by the IQAC members.

Meeting Agenda:

1. Discussion of Previous meeting's outcomes
2. Allotment of duties to the faculties and adding new members to the team.
3. New Academic methods to be implemented
4. Revival of Industrial relations.
5. Framing guidelines for webinars and teaching, also framed code of conduct for Students, Teachers and administrative staff
6. To plan, implement and monitor sustainable innovations and best practices in the college
7. Self evaluation of the activities carried out by functional committees
8. Strengthening the On campus placements

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PRINCIPAL  
ATHARVA COLLEGE OF ENGINEERING  
MUMBAI

*By*  
*4/7/2022*  
IQAC COORDINATOR



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ACE/CMPN/FR-65/2022-23

**Date: 05/07/2022**

**Minutes of Meeting**

IQAC, Atharva College of Engineering, held its quarterly meeting on 5<sup>th</sup> of July. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in the IQAC Room on the fourth floor by the Respected Principal, **Dr. Shrikant Kallurkar, ACE**.

The meeting agenda was as follows:

- 1. Discussion of Previous meeting's outcomes:** Before starting the meeting, last meeting's [18 April 2022] outcomes were presented to the Principal sir by Prof .Pragya Jain, Vice Principal – Academics and discussion was done to enhance the working structure in the forthcoming quarter.
- 2. Allotment of duties to the faculties and reforming the team** Duties according to the organization structure and expertise was allotted to the Heads in each committee. Respective Heads suggested their team and according sub heads were made in each committee
- 3. New Academic methods to be implemented after reviewing previous year outcomes**  
Previous records, feedback, reviews would be checked and new methods would be implemented in accordance with it.
- 4. Revival of the Industrial relations:** After the lockdown, a lot of industrial relations got affected because of closure of some companies, stagnation in the internship and job vacancies. Principal Sir suggested to revive the relationship with Industries related to the same
- 5. Framing guidelines for webinars and teaching, also framed code of conduct for Students, Teachers and administrative staff:** As it is essential that in addition to academics there is need to be upgraded with current technologies both for faculty members as well as students, hence proper framework for webinars, workshops,etc. is needed
- 6. To plan, implement and monitor sustainable innovations and best practices in the college**  
As the College has a dedicated Innovation Council , it is vital for the development of the organization that all the departments should actively participate and involve themselves in the practices of IIC. Prof. Deepali Maste discussed the activities of the current semester and also the plan of action



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7. **Resolved to carry out self evaluation of the activities carried out by functional committees and various best practices initiated. Each committee shall list out mechanisms to strengthen their performance:** As the College has a dedicated committee for each work, it is essential to scrutinize the work whether it is going as per the norms. Dr. Jyoti Mali discussed the committee work with all of the members
  
8. **Strengthening the On campus placements:** TPO was instructed to be proactive to bring potential companies to the college for the placement.

Principal thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, proposed the vote of thanks. The meeting was concluded at 5.00 PM

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"IQAC"

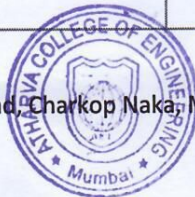
05/07/2022

## Attendance for the Meeting dated 5<sup>th</sup> July 2022

SR.NO.	NAME OF THE MEMBER	SIGNATURE
1.	DR. SHRIKANT KALLURKAR	
2.	DR. PRAVIN NEMADE	
3.	MS. PRAGYA JAIN	
4.	DR. JYOTI MALI	
5.	DR. SUVARNA PANSAMBAL	
6.	MS. DEEPALI MASTE	
7.	DR. BHAVIN SHAH	
8.	MS. MAHALAKSHI PALINJE	
9.	MS. SANGEETA KOTECHA	
10.	DR. RITU SHARMA	
11.	DR. BHUSHAN SONAWANE	
12.	MS.SURABHI LAHARIA	
13.	MS. SHAILY GOYAL	
14.	DR. ABHILASHA SAINI	
15.	MS. KSHIPRA PANDEY	
16.	MS. AMRUTA SANKHE	
17.	MS. PAYAL KHAMBATI	ABSENT.
20.	MR. TEJASH SINGH	
21.	MR. RASHID ANSARI	ABSENT
22.	MR. AADITYA SHREEHARI	
23.	MR. ESHA SINGH	

Principal

Address : Malad-Marve Road, Charkop Naka, Malad (W), Mumbai 400095, Maharashtra, India



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