



ATHARVA EDUCATIONAL TRUST'S
ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra
& Affiliated to University of Mumbai - Estd. 1999 - 2000)
ISO 2100:2018 ISO 14001:2015 ISO 9001:2015
NAAC A+ Accredited

Internal Quality Assurance Cell (IQAC)

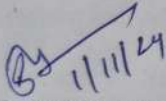
ACE/FR/01/2024-25
1/11/2024

NOTICE

For discussing the planning action, a meeting is scheduled on 5th November 2024. The duration of meeting will be one hour (4:00 PM to 5:00 PM) and be conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni. All the IQAC Members are instructed to attend the meeting without fail.

Meeting Agenda:

1. ICSTEMSD 2025 Conference
2. University Exam norms
3. ISTE Approved STTP
4. Project Selection Procedure
5. Student Participation in Sports and Extracurricular Activities
6. Training on Financial Empowerment
7. Alumni Association
8. CSI and GDSI Awareness
9. Scheduling the Atharva Hackathon
10. 360 degree feedback


Dr. Pragya Jain

IQAC Coordinator




Dr. Ramesh Kulkarni

Chairman IQAC



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ACE/IQAC/FR/19/2024-25

7/11/2024

Minutes of meeting

IQAC, Atharva College of Engineering, held its quarterly meeting on 5th November 2024. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni, for deliberate, dependable, and inspiring action aimed at enhancing the institution's administrative and academic performance. The agendas discussed in the meeting are as follows:

Agenda 1: ICSTEMSD 2025 Conference: The annual conference will be conducted in the month of February, 2024. Conference Head Dr. Kavita Bani was requested to give updates on the same.

Agenda 2: University Exam norms : IQAC instructed Exam Cell to work actively for the University Exams scheduled for the winter 2024-2025.

Agenda 3: ISTE Approved STTP: IQAC suggested to ISTE coordinators Prof. Neelima Pathak and Prof. Mahalaxmi Palinje arrange for STTP for the interested faculty members. Mode of conduction suggested was online so that participants from other geographical areas can also participate in the same. Also faculty members to be encouraged to register for ISTE membership

Agenda 4: Session on Project Selection: All the departments are suggested to help students in selecting the project both mini and major. If possible, conduct a session on the same or mentor individually.

Agenda 5: Student Participation in Sports and Extracurricular Activities: As Student participation in sports and extracurricular activities fosters physical and mental well-being, while also developing teamwork, leadership, and time management skills, Institute encourages the same. These activities enhance creativity, communication, and problem-solving abilities, contributing to holistic personal growth. Active involvement also strengthens college spirit and improves career prospects by showcasing valuable soft skills.

Agenda 6: Training on Financial Empowerment: With an objective to address the specific challenges and crisis staff face in financial domain, a session on share market investments, savings, SIPs (Systematic Investment Plans), and mutual funds is to be conducted.

Agenda 7: Alumni Association: It was suggested to Alumni coordinator Prof. Bhavna Arora to provide faculty members with a comprehensive understanding of the alumni association, its history, and its role in fostering connections.



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Agenda 8: CSI and GDSI Awareness: It is advised by IQAC to Incharge Prof. Neelima Pathakto enlighten faculty members on importance of Computer Society of India (CSI) & Google Developer Student Club (GDSC)"

Agenda 9: Scheduling the Atharva Hackathon: Students to be encouraged for participating in National and International level activities for Sports, Hackathons and other activities.

Agenda 10: 360 degree feedback: Feedback need to be taken in all the scopes by the members

Meeting ended with a Vote of Thanks by Dr. Pragya Jain.



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ACE/IQAC/FR/19/2024-25

15/12/2024

Outcomes of Meeting on 5th November, 2024

IQAC, Atharva College of Engineering, held its quarterly meeting on 3rd November 2023. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted in the IQAC Room on the fourth floor by the IQAC Head and Principal Dr. Ramesh Kulkarni, for deliberate, dependable, and inspiring action aimed at enhancing the institution's administrative and academic performance.

Meeting agendas are as follows:

Agenda 1: ICSTEMSD 2025 Conference: The annual conference will be conducted in the month of February, 2024. Conference Head Dr. Kavita Bani. She ensured that all the teams are working unanimously for smooth conduction of Conference. The teams are broadly classified as Registration/Certification team, Publicity/Sponsorship team, Website Content Management team, Exhibition/Poster Team, Catering/decoration team, Stage Committee, Discipline committee, Audio-Visual Team, Treasurer, among others. All team heads were instructed to give updates to Dr Kavita Bani.

Action taken by: Conference Chair Dr. Kavita Bani.

Agenda 2: University Exam norms : As per the instructions by IQAC, Exam Cell started preparation for forthcoming University Exams. Exam related stationeries is accumulated, Senior and Junior Supervisor list is being prepared and duty chart for the same is given to respective faculty member for all University Exams (FE, SE, TE, BE, KT)

Action taken by: University Exam coordinators

Agenda 3: ISTE Approved ATAL FDP: A FDP on "IoT Integration with Embedded System" will be organized to enhance the knowledge and skills in integrating IoT with embedded systems. The program was tailored for educators, researchers, and industry professionals seeking to explore the dynamic field of IoT and its applications. The FDP will be aimed to empower participants with the knowledge and practical skills necessary to navigate the exciting field of IoT and embedded systems and to tackle real-world challenges and contribute to advancements in this rapidly growing area of technology.

Action taken by: Department of Electronics and Telecommunication

Agenda 4: Session on Project Selection: All the departments have planned sessions on selection of Mini Projects for SE and TE students as soon as the new academic session starts.



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These sessions aim to guide students in choosing relevant and innovative project topics aligned with their curriculum and interests. Faculty mentors will provide insights on current trends, feasibility, and practical applications. The sessions will also cover project planning, resource management, and team collaboration. Emphasis will be placed on originality and problem-solving.

Action taken by: All department Mini Project coordinators (SE and TE)

Agenda 5: Student Participation in Sports and Extracurricular Activities: To ensure holistic development, student participation in sports and extracurricular activities to be actively promoted. Various sports tournaments, cultural events, technical fests, and clubs provide platforms for students to showcase their talents beyond academics. These activities will help build essential life skills such as leadership, teamwork, and communication. Outstanding contributions to be recognized through awards and certificates.

Action taken by: Prof. Sameer Katakdounde (Sports In-charge), Ember Council

Agenda 6: Training on Financial Empowerment: With an objective to address the specific challenges and crisis staff face in the financial domain, a session on share market investments, savings, SIPs (Systematic Investment Plans), and mutual funds is to be conducted. The session should cover key topics such as budgeting, saving, debt management, and smart investing. Participants will learn practical strategies for building financial discipline and long-term wealth. The program should aim to equip students with the tools and confidence to make informed financial decisions in their personal and professional lives.

Action taken by: IQAC Team

Agenda 7: Alumni Association: An Introductory Sessions will be done beginning with an overview of the importance of Alumni Association which will explore the rich history of our Alumni Association, its mission and objectives, the myriad benefits and opportunities it offers to its members, and practical ways for students to get involved and make the most of alumni association. It is arranged in the month of January 2024.

Action taken by: Prof. Bhavna Arora

Agenda 8: CSI and GDSI Awareness: It is advised by IQAC to Incharge Prof. Neelima Pathak to enlighten faculty members on the importance of Computer Society of India (CSI) & Google Developer Student Club (GDSC).

The session should highlight opportunities for student engagement, skill development, and contributions to digital innovation and sustainability. Students are encouraged to actively



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participate in professional communities that promote technological growth and responsible digital citizenship.

Action taken by: Prof. Neelima Pathak

Agenda 9: Scheduling the Atharva Hackathon: Students to be encouraged for participating in National and International level activities for Sports, Hackathons and other activities.

Atharva Hackathon will focus on solving real-world problems through creative technological solutions. Participants will work in teams, guided by mentors and industry experts with aim to foster innovation, teamwork, and practical application of technical skills.

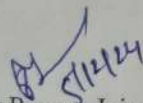
Action taken by: Dr. Bhavin Shah

Agenda 10: 360 degree feedback: Feedback needs to be taken in all the scopes by the members. Atharva College of Engineering, members are encouraged to seek input across all scopes to gain comprehensive insights into their strengths and areas for improvement. This holistic approach fosters personal and professional development, enhances teamwork, and promotes accountability. Constructive feedback from diverse perspectives ensures fair evaluation and continuous growth. All members are urged to participate actively and honestly in the feedback process.


Action taken by: Dr. Suvarna Pansambal

All other necessary changes will be done under able guidance of IQAC Co-ordinator as per needs and requirements of the organization.

Principal thanks all the IQAC members for their sustained efforts and co-operation in the activities of IQAC. Meeting ended with a Vote of Thanks by Dr. Pragya Jain. Meeting concluded at 5:00 PM.


Dr. Pragya Jain
IQAC Coordinator




Dr. Ramesh Kulkarni
Chairman IQAC

