



ATHARVA EDUCATIONAL TRUST'S

# ATHARVA COLLEGE OF ENGINEERING

(Approved by AICTE, Recognized by Government of Maharashtra

& Affiliated to University of Mumbai - Estd. 1999 - 2000)

“IQAC ”

**Date: 18/04/2022**

## NOTICE

For discussing the planning action, a meeting is scheduled within the IQAC members on 20<sup>th</sup> April, 2022. The duration of the meeting will be one hour (4:00 PM to 5:00 PM). The meeting in the Smart Classroom-1, 5<sup>th</sup> Floor, Building A and should be attended by the IQAC members.

Meeting Agenda:

- 1 Allotment of duties to the faculties and adding new members to the team
- 2 Academic methods to be mended after the Covid Situation
- 3 Industry relation
- 4 Framing guidelines for webinars and classes, also framed code of conduct for Students, Teachers and administrative staff
- 5 Entrepreneurship related activities to be conducted
- 6 Promoting Spoken Tutorial Courses by IITs among students

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“IQAC ”

**Date: 18/04/2022**

## Minutes of Meeting

IQAC, Atharva College of Engineering, held its quarterly meeting in the Smart Classroom-1, 5<sup>th</sup> Floor, Building A. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted by the Respected Principal, **Dr. Shrikant Kallurkar**, ACE. The meeting agenda was as follows:

- 1 Allotment of duties to the faculties and adding new members to the team
- 2 Academic methods to be mended after the Covid Situation
- 3 Industry relation
- 4 Framing guidelines for webinars and classes, also framed code of conduct for Students, Teachers and administrative staff
- 5 Entrepreneurship related activities to be conducted by the Ember Cell
- 6 Promoting Spoken Tutorial Courses by IITs among students

**Dr. Shrikant Kallurkar** welcomed all the members of the Committee.

Meeting was attended by following members:

<b>Sr. No.</b>	<b>Faculty Name</b>
1	Ms. Pragya Jain
2	Ms. Jyoti Mali
3	Dr. Ritu sharma
4	Dr. Bhavin Shah
5	Ms. Deepali Maste
6	Ms. Suvarna Pansambal
7	Ms. Nileema Pathak
8	Mr. Niranjana Samudre
9	Mr. Rajendra Mahajan
10	Ms. Monika Shah
11	Ms. Kavita Bani
12	Ms. Kshipra Pandey



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**“IQAC ”**

Principal thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, Vice Principal, proposed the vote of thanks. The meeting was concluded at 5.00 PM

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“IQAC ”

Date: 25/4/2022

## OUTCOMES OF 20 APRIL 2022 MEETING

IQAC, Atharva College of Engineering, held its quarterly meeting in the Smart Classroom-1, 5<sup>th</sup> Floor, Building A. The duration of the meeting was one hour (4:00 PM to 5:00 PM). The meeting was conducted by the Respected Principal, **Dr. Shrikant Kallurkar**, ACE.

The outcomes of the meeting are mentioned as:

**Agenda 1: Allotment of duties to the faculty and staff members-** The work has been allotted to every faculty and lab assistants according to their expertise and interest and a sheet was shared amongst them asking about their interests and then duty allocation was done.

Action took by: All HODs

**Agenda 2: Academic methods after the Covid Situation** – New teaching methods to be inculcated in the faculty members to help students cope up with the loss in the Corona era .

Action took by: Principal, All Vice-Principals, All HODs

**Agenda 3: Industry relation:** Planning to do industrial visits and tour to refresh the theoretical understanding during the corona period. TPO is in talk with them for the same

Action took by: TPO, HODs

**Agenda 4: Framing guidelines for webinars and teaching online classes, also framed code of conduct for Students, Teachers and administrative staff:** Along with webinars, STTPs, to be attended by the faculties, several other guidelines are implemented for classes and labs. Accordingly the classes are being conducted. It should be taken into account that course should not left pending of students. Also, special attendance to be given to students who have been performing poorly in the academic session.

Action took by: All faculties and HODs



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**Agenda 5:** Entrepreneurship related activities to be conducted by the Ember Cell. Idea Generation Workshop to be conducted to highlight the need and importance of an entrepreneurial mindset .Webinar to be conducted on the topic of “Marketing and Branding for Startups”

Action took by: Prof. Mohan Kumar

**Agenda 6:** Promoting Spoken Tutorial Courses by IITs among students: Spoken Tutorial Training and Online examination on C and CPP Module" .

Action took by: Prof. Sandip Zade for ECS Department

Principal thanked all the members for their sustained efforts and cooperation in the activities of IQAC. Prof .Pragya Jain, Vice Principal, proposed the vote of thanks. The meeting was concluded at 5.00 PM

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